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HEADQUARTERS OPERATIONS, MAINTENANCE AND ENGINEERING DIVISION, OL WEEKLY REPORT PERIOD ENDING 12 DECEMBER 1984

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I. Progress Report on Tasks Assigned by DCI/DDCI:

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No tasks assigned during this reporting period.

- II. <u>Items/Events of Major Interest</u>:
 - a. OL/HOME New Building Transition Survey Team:

1. During this reporting period, the New Building Transition Survey Team completed review of the New Building Project Office's outline for the Integrated Logistics Support Plan and submitted its recommendations for amendment.

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2. The Team began review of a 1977 "Waste Energy Recovery Study," conducted by an outside contractor, in order to determine its relevance to the present Agency elassified waste disposal dilemma.

c. Facilities Planning Presentation: Last week the Interior Design Consultant, Chief, Configuration Control Management Staff, and an architect from the Operations and Maintenance Branch, HOME/OL, attended a presentation by the Facilities Design Group This facilities planning and consulting service assesses physical assets based on performance and develops specific personal software which can record and track inventory and specify procurement data while designing and managing space. Further presentations can be arranged if there is interest within the Office of Logistics.

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during the weekend of 7 to 10 December 1984. Three 12-hour shifts were worked by the general contractor and by subcontractors.

No work was done in the North Cafeteria this week. The final taping, patching, and sanding operation for the new ceiling to accept the basecoat for the paint is tentatively scheduled to start on 21 December 1984.

b. Demolition of the ceiling area in the South Cafeteria is complete. The installation of the new drywall ceiling metal hanging support work is complete. The hanging of the new drywall ceiling has been completed up to the loft area in the middle bay area, and final sanding and patching operations were started. Drywall hanging operations are nearing completion in the south bay area. Work is scheduled to resume on 14 December 1984.

f. Pedestrian Tunnel Repair: Eighty percent of the new sidewalk was poured the week of 3 December 1984. Forming of the steps and sidewalk leading to the bus stop began on 6 December 1984; however, due to low temperatures, the concrete pouring for these areas will be delayed until the end of the week. Modification No. 3 of the contract was prepared on 5 December 1984.

g. Seventh Floor Terrace and Penthouse Roof
Replacement: All hot asphalt work on the back side of the 7D and 7E Corridors was completed the week of 26 November 1984.
Work began on the south side of the 7E Corridor (up to the plywood barrier) during the week of 26 November 1984.
Approximately half of the hot asphalt work on the front side of the 7D and 7E Corridors has been completed. All terrace roofing work on the front side of the 7D Corridors will be done on weekends.

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h. Office of Data Processing Renovations: The computer interconnection between Rooms GC03 and GE04, Headquarters Building, is being delayed because the Office of Data Processing has been unable to provide the data cable to the contractor. Once the data cable is available, the contractor will submit a firm work schedule to complete the job. The data cable is not expected to be available until after 31 December 1984.

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i. Headquarters Mechanical Room Fan Motor

Replacement: has a team surveying all the motor control centers within the Headquarters Building as the first step to preparing the study and design required to replace the fan motors serving the building.

None.

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III. Significant Events Anticipated During the Coming Week:

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and Engineering Division, OL

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